



To City of Fort Lauderdale Vendor:

The City of Fort Lauderdale Procurement Services Division is currently updating our vendor database. **A current W-9 and corporate profile from www.sunbiz.org must be submitted with this form.** It would be beneficial to complete and return in a timely manner.

Vendor Name: _____
(Name that is registered with the Florida State Division of Corporations. If an Individual, please provide full name)

DBA: (if applicable) _____
(Must match dba name on www.sunbiz.org)

Mailing Address: _____

City: _____ State: _____ Zip: _____ Country _____

Remit to Address: _____
(if different from mailing)

City: _____ State: _____ Zip: _____ Country _____

Contact Person: _____ Ext. _____

Telephone: _____ Fax * _____

Toll Free: _____ Cell: _____

Email: _____

Federal ID #: _____ or SS# _____

***THE PREFERRED METHOD OF NOTIFICATION IS BY EMAIL.
FAILURE TO PROVIDE THIS INFORMATION MAY DELAY YOUR ORDER
AND/OR PAYMENT.**